

# Volunteer Policy

*Each one should use whatever gift he has received to serve others, faithfully administering God's grace in its various forms. 1 PETER 4:10*

**Volunteer Applications are required with your re-enrollment if you plan to volunteer for the 2012/2013 school year, regardless of the status of your current application.**

**Your volunteer forms will already be partially completed when you print them after finalizing your online re-enrollment. Please look carefully at the forms and make sure you complete the additional information required and provide all necessary attachments for your desired volunteer level.**

**Note: We are unable to process your applications without the required information.**

## ■ Purpose

This policy sets the expectation for a volunteer as a role model for students. A volunteer is a person who serves in a position of trust, leadership and has regular contact with North Raleigh Christian Academy students and parents (e.g. classroom helpers, chaperones, Booster Club, PVA officers, library workers, etc.)

## ■ Background

The mission and objectives for North Raleigh Christian Academy are inextricably interlaced biblical principles. Therefore, the lifestyle of each regular volunteer is an important issue.

## ■ Policy

The volunteer will manifest by daily example the highest Christian virtue, serving as a Christian role model (I Timothy 4:12) both in and out of school to students (Luke 6:40) and to others. Christian influence is demonstrated by word, deed, example, and shared experience. Therefore, the volunteer is expected to be a role model in judgment, dignity, respect and Christian living. (Col. 3:17, Titus 2:7-8, I Thess. 2:10, 5:18, 21-22, James 3:17-18)

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*And whatever you do in word or deed, do all in the name of the Lord Jesus, giving thanks to God the Father through Him.*

COLOSSIANS 3:17

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The volunteer is expected to follow the dress and appearance guidelines as outlined in the parent/student handbook. The volunteer is expected to maintain a good personal appearance that is a Christian role model of cleanliness, modesty, good taste, and in agreement with school policy. It is expected that each volunteer will use discretion in clothing selections to help formulate a professional atmosphere.

As a role model, scripture dictates standards of sexual behavior including, but not limited to, premarital, extramarital or homosexual activity; sexual harassment; use or viewing of pornographic material or websites; and sexual abuse of children is forbidden and violates the requirement of being a Christian role model. Such behaviors are grounds for immediate dismissal from responsibilities and positions. Other grounds for dismissal include abandonment of position, neglect of responsibilities, heresy or any conduct tending to bring discredit upon the school or upon the volunteer that causes a diminishing of his/her effectiveness as a Christian role model for the students of North Raleigh Christian Academy. Role model responsibility also includes an acknowledgement that the unique roles of the male and female are clearly defined in scripture and that Romans 1:24-32 condemns the homosexual lifestyle. (Romans 12:1-2, I Cor. 6:9-20, Eph. 4:1-11; 5:3-5, I Thess. 4:3-8, I Tim. 4:12, II Tim. 2:19-22, I Peter 1:15-16, 2:15-17, I John 3:1-3)

The volunteer is to attend faithfully a local church whose fundamental beliefs are in agreement with the statement of faith of North Raleigh Christian Academy (Hebrews 10:25). Wise stewardship in both personal and business financial matters is another important aspect of being a Christian role model. (I Tim 3:1-7, 6:9-10, Matt. 25:14-30, Luke 12:35-40)

The volunteer is to follow the biblical principle of Matthew 18 and Galatians 6:1 regarding disputes and disagreements. All differences are to be resolved using biblical principles, always presenting a united front. Appropriate confidentiality will be observed in regard to student, parent, and school matters (Titus 3:2, Galatians 5:15). Regular volunteers shall support school policy and administrative decisions thereby not creating dissension.

Each volunteer also must demonstrate by example the qualities of respect, judgment, and humility. Prideful conduct, displays of anger, engaging in gossip or slander and displaying an unwillingness to seek or receive counsel are all contrary to scriptural admonitions. (Eph. 4:29-32, James 1:19-20, Col. 3:12-17, Phil. 2:1-11, 4:8, Mark 10:42-45, Prov. 15:22, 29:23)

By agreeing to become a volunteer at North Raleigh Christian Academy, the individual agrees to subject to a criminal background check and MVR check. A signed release will be required prior to NRCA conducting a background check.

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*"For even the Son of Man did not come to be served, but to serve"*

MARK 10:45A

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Volunteers may be placed into positions where parents seek information regarding their child or other children. Volunteers are never to share personal views regarding the assessment of a child or an incident they may have observed. They are to refer all matters to the classroom teacher or school administrator. It is expected that volunteers will never put themselves into a position where their own integrity or the integrity of the staff of North Raleigh Christian Academy might be compromised.

## ■ Volunteer Levels

*All volunteers must complete the Volunteer Application Form at the beginning of each school year.*

**Level One:** Parents helping in clerical situations without direct supervision of students or helping in the classrooms but are always supervised by teachers/staff. *Volunteer Application and Lobby Guard check are required.*

**Level Two:** Parents who chaperone field trips, tutor, or have any direct supervision of students. *Volunteer Application, Lobby Guard and Background check are required.*

**Level Three:** Parents who transport students by school bus or personal vehicle. *Volunteer Application, Lobby Guard, Background and Department of Motor Vehicle Checks are required.*

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*"For where your treasure is, there will your heart be also."*

LUKE 12:34

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